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Membership	Temporary Member status for Abatement of Dues	1
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		2009-04-14

Purpose To define the manner by which a member is eligible for membership as a "temporary member" who can receive dues abatement for the calendar year.

Policy Definition A temporary member is:

- A member in good standing who is unemployed and actively seeking full-time employment or on a leave from full-time employment including maternity or parental leave; or
- A member who is incapacitated

When a member meets any of the criteria above, the member may apply for a temporary member status in order to receive dues abatement. Members applying for dues abatement will be required to apply/re-apply for this member status each year. The Temporary Member rate will be the same as the current ACE Student Member rate. The member will retain the benefits and privileges of his category of membership at the time of application.

Procedure Individual members wishing to be considered for a temporary member status must fill in the Temporary Member application form, noting clearly that they satisfy one of the definitions of temporary member. In addition, a one-page letter must be attached justifying the request in this category. In order to apply for this status, members must have a minimum of one year membership and be members in good standing at the time of application. Requests will be considered for the next renewal period at the time of application. Approval for the application will be completed by ACE National Executive.

Approval as a temporary member will be granted as long as the conditions of temporary membership are satisfied. Should circumstances change and the individual resumes employment, they will be required to notify ACE and, ACE dues will return to regular status at the next renewal period.

Application for this special status must be applied for and granted using the same procedure each year.

Related material Temporary Member Abatement of Dues request form

DATE POLICY APPROVED	REVIEW DATE	COMMITTEE RESPONSIBLE
		National Council